



2023 High School Choral Apprentice Program Recommendation Letter Guidelines

Thank you for taking the time to write a letter of recommendation for a student who has applied to our High School Choral Apprentice Program. Please visit www.Musica-Sacra.org/HighSchool to learn more about the program.

Singers who are juniors or seniors in high school, or age 16 or older on or before the first rehearsal date, are eligible for program consideration. We hope this program is of interest to students who have solid musical skills, and a strong level of maturity and responsibility, who might not otherwise have the opportunity to perform choral masterworks with a live orchestra.

Participants must be able to commit to weekly rehearsals, and must be available for the final dress rehearsal and performance.

Please submit your letter of recommendation no later than Friday, February 3, 2023 to Musica Sacra of Cincinnati, Attn: Education Programs Coordinator, P.O. Box 41322, Cincinnati, OH 45243, or submit a printed version via email attachment to info@musica-sacra.org.

- 1) At the top of the letter, please state the student applicant's name, and student's grade level, if known.
- 2) To the best of your knowledge, please include the following information in your letter:
 - How long, and in what capacity, have you known this applicant?
 - Your estimation of the applicant's musicianship
 - Your assessment of the applicant's overall level of self-discipline and maturity
- 3) Please also include:
 - Recommender name
 - Recommender title or relationship to applicant
 - Recommender phone number
 - Recommender email